## **Our Lists and Registers**

Council is required to keep and make available for public inspection certain documents. These documents are generally available from the Quilpie Shire Council office.

Registers open for inspection during office hours are:

Item	Description	Access
Investment Register	Record details of Council's investments	Available to any person
Register of Local Planning Policies	To record the current policies as set by Council	Available to any person
Register of Delegations of Authority by Council	To record all powers delegated by the Local Government or the Chief Executive Officer's delegated powers.	Available to any person
Register of Delegations of Authority by the CEO	To record all powers delegated by the CEO	Available to any person
Register of Local Laws	To record all local laws set by Council	Available to any person
Register of Policies	To record the current policies as set by Council	Available to any person
Register of Roads	To record the details of the shire roads	Available to any person
Contract Register	To record the details of all contracts	Available to any person
Register of Legal Documents	To hold a record of all legal documents	Available to any person
Register of Charges	To record all charges levied by Council	Available to any person
Building Application Register	To record the details of all applications	Available to any person
Cemetery Register	To record all burial sites	Available to any person
Corporate & Operational Plan	To document the goals and strategies set by Council for the period specified in each plan	Available to any person

Annual Report	To document the financial position and report on attainment of goals specified in the Corporate Plan and Operational Plan.	Available to any person
Code of Conduct	To outline the behaviours expected by staff and Councillors	Available to any person

Registers accessible from the Executive Section during office hours are:

- Register of Interest of each Local Government Councillor (Written applications must be made to the Chief Executive Officer to inspect Registers).
- Register of Disclosure of Electoral Gifts and Loans.

- Delegations by Council.
- Delegations by the Chief Executive Officer.
- Local Laws and Subordinate Local Laws Register.
- Register of Assets.
- Register of Burials.
- Register of Charges.
- Register of Lands.

- Register of Roads.
- Register of local government business entities to which competitive neutrality principles apply.

Registers accessible from the Executive Branch during office hours are:

- Register of Interest of each Local Government Councillor (Written applications must be made to the Chief Executive Officer to inspect Registers).
- Register of Disclosure of Electoral Gifts and Loans.